



Please be informed of the following calendar of activities and important reminders for the 4th quarter:

I. Activities

LEVEL	ACTIVITY	DATE	TIME	VENUE	Person/Department In-Charge
Grades 5-8	Evangelistic Meeting with Dr. John Tse (Chapel for Clusters 2 to 4)	Mar 11 (M)	7:30 -8:55 AM	Gym	CVE
Grades 9-12		Mar 12 (T)	7:30 -8:55 AM		
Grade 10	Graduation Retreat	Mar 13- 15 (W-F)		Tanza Oasis Hotel	SMLD/CVE
Elem Math Teachers	KooBits Meeting	Mar 13 (W)	3:00 PM	TBA	Math Coordinator
All levels	Practice 1 For Fire Drill with scenario	Mar 20 (W)	8:20 AM		Engineer Morales
<i>March 21 (TH) – Gen rehearsal for ECD Fun Day- 7:30-11:30 AM @ Gym</i>					
<i>March 22 (F) ECD Family Fun Day 8:00-11:30 AM @ Gym</i>					
All Teachers	Release of 3rd Quarter Progress Reports (Regular classes)	Mar 25 (M)	Homeroom		Class Advisers
Cluster 1	Chapel Fellowship	Mar 26 (T)	<i>Refer to class schedule</i>	Gym	CVE
Cluster 2	Club Meeting	Mar 26 (T)			OSA & Club Moderators
Clusters 3 & 4		Mar 28 (TH)			
All levels	Practice 2 For Fire Drill with scenario	Mar 28 (TH)	8:20 AM		Engineer Morales
All levels	Simultaneous CREA Fire Drill with scenario	Mar 29 (F)	8:20 AM		Engineer Morales
Clusters 3 & 4	Battle of the Bands & School Fair	Mar 29 (F)	12:55 -	Gym	SMLD/SC
		For Clusters 1 & 2 – Half day class & dismissal @ 11:55 AM (Dismissal – c/o Class Advisers)			
All levels	Make-up Class (Monday Schedule)	Mar 30 (S)			
Grades 2-10	CEM Post-tests in Math & Science	April 2 (T)	A detailed schedule will be posted in the faculty rooms. Regular classes resume after the post-tests.		
Grades 2-10	PHOENIX Post-tests in English & Filipino	April 3 (W)			
Grades 5-	Intramurals/PTA	April 8, 10-12	Pls. refer to the memo from the		MAPEH

All levels	Make-up Class (Friday Schedule)	April 27 (S)			
Grade 6	4 th Qtr Exams	April 29-30, May 2-3	7:15 -10:00 AM		
Grade 12	4 th Qtr Exams	April 29-30, May 2	7:15 -11:30 AM		
All non- graduating levels	Review Week	April 29-30, May 2-3			
	4 th Qtr Exams	May 6- 9			
Grade 12	Retreat	May 7- 9			SMLD/CVE
All levels	VBS	May 14- 17	AM		CVE

Schedules may be subject to change in view of possible government- announced class suspensions.

II. Schedule of General Assembly

Cluster 1	April 1 (M) - 1 st pd.
Cluster 2	April 1 (M) – 2 nd pd.
Cluster 3 & Grade 10	April 1 (M) – 3 rd pd.

*Awarding Ceremony for 3rd Quarter Academic Excellence Awardees

III. Chapel Schedule

Cluster 1	March 26 (T), April 23 (T)
Cluster 2	March 11 (M), April 23 (T)
Cluster 3	March 11 (M), April 25 (TH)
Cluster 4	March 11 (M), April 25 (TH)

IV. Academic Requirements

REQUIREMENTS	DEADLINES	
	Graduating levels	Non-graduating levels
Course Guides	Mar 7 (TH)	
Daily Lesson Logs (DLL)	Mar 8 (F)	
Tracking and Planning of Student Progress	April 1-5 (M-F)	
Mid-Quarter Grades	April 8(M)	
Release of Mid-Quarter Reports	April 13(S)	
Submission of TOS and Test Draft	April 15(M)	April 22 (M)
Encoding of Club Grades and Department Grades	April 22 (M)	April 29 (M)
Exams for Minor Subjects/ Review Week for Core Subjects	April 22-26	April 29-30, May 2-3
4th Quarter Grades for TLE, MAPEH, ICT, and CVE	April 30 (T)	May 7 (T)
Class Register	May 3(F)	May 14 (T)
4th Quarter Grades for Subjects with Exams	May 6 (M)	May 14 (T)

V. Holiday/s & No Classes

April 9	Araw ng Kagitingan
April 18 & 19	Maundy Thursday & Good Friday
May 1	Labor Day
May 13	National Election

VI. Deliberation Meetings

VII. Closing Programs

Graduating levels	Non-graduating levels
June 2 (S)- Baccalaureate Service	June 4 (T) for Clusters 1 & 2
June 3 (M) - G6 & G12 Graduation	June 6 (Th) for Clusters 3 & 4
	June 6 (Th) – G10 Completion Ceremony

Practice for Graduation & Completion Ceremony:

Grade 6	May 28- 31, 7:30-11:30 AM @ LCF/gym
Grade 12	May 28- 30, 12:00 – 4:00 PM @classroom/gym
Grade 10	May 31, 7:30 -11:30 AM@LCF